

HAUGHTON PARISH COUNCIL

Minutes of the Meeting held on Monday 28th September 2015 at 8.30pm

In The Village Hall

Present: Cllr M Allen (in the Chair), Cllr D Warbrick, Cllr I Sunley, Cllr I Forrester, Cllr T Grattage, Cllr G Anslow, Cllr A Heath

By invitation: SBC Cllr R Sutherland, SCC Cllr M Winnington
Jayne Cooper, Clerk

1	To receive apologies and record absences Apologies received and accepted, from SBC Cllr S Leighton	
2	To receive any Declarations of Interest Cllr Heath declared an interest in planning application 15/22923/HOU, Willowdene, Rectory Lane, Haughton	
3	To receive and confirm the minutes of the meeting held on 27th July 2015 Subject to minor amendments (correction of spelling errors), the minutes were proposed, seconded and approved as a true and accurate record.	
4	To receive any reports from Borough and County Councillors Cllr Sutherland confirmed he had asked for the matter of detailing changes on planning correspondence relating to amended planning applications and variations, to the next Management Committee. Cllr Sutherland confirmed that the next parish meeting he would be reporting on changes to planning terms and conditions. Cllr Winnington expressed his concerns about the proposed development on land in Haughton as discussed at the public meeting held earlier.	
5	To consider any planning matters including a) Proposal from Seabridge Developments for a new development off Newport Road There were no further comments from cllrs b) Planning decisions and notifications of appeals The Clerk reported on planning decisions <ul style="list-style-type: none">• Permission granted on - 15/22330/FUL - Red Lion Farm• Permission granted on 15/22630/HOU – Brazenhill House, Brazenhill <i>The meeting was adjourned to allow a member of the public to speak</i>	

	<p>Mr Holt informed council that a former planning application associated with Red Lion Farm in 1999 had conditions attached to it regarding the reinstatement of a boundary hedge and he expressed his concern that this condition was not included in the most recent application at the same location. The Clerk, referred to two letters recently received from Mrs Holt regarding the same concerns and asking the Parish Council to assist. The Clerk, had, on receipt of the letters made extensive enquires with Stafford Borough Council and had reviewed paperwork in relation to the application in 1999 to understand the conditions. The Borough's Enforcement Officer had been consulted who confirmed that after 10 years of the date of an application, a breach in conditions is not enforceable and there is no right of appeal. The Officers report for the latest application (July 2015) had made reference to Mrs Holt's comments, but related to previous application so were not relevant. Mr Holt thanked Council for this information and was unaware that the recent application had been approved. Cllr Sutherland offered to assist and asked Mr Holt to forward letters that had been sent to SBC over the years about this. Cllr Heath and Cllr Warbrick offered to speak to the owners of Red Lion Farm to see if a mutually acceptable solution could be reached.</p> <p><i>Two members of the public left the meeting. The Council meeting resumed.</i> <i>Cllr Heath left the room</i></p> <p>One application had been received and details previously circulated to councillors. The application, 15/22923/HOU for a loft conversion, a two storey extension and open porch to existing dwelling at Willowdene, Rectory Lane.</p> <p>It was proposed, seconded and agreed that council object to the application on the grounds of layout, scale and massing and the negative impact on the surrounding area. It was also noted that there had been previous contentious applications at the same property. Borough Cllr Leighton to be asked to call in the application. Clerk to action.</p> <p><i>Cllr Heath returned to the meeting.</i></p>	<p>Cllr Heath Cllr Warbrick</p> <p>Clerk</p>																											
6	<p>To discuss matters of finance including:</p> <p>a) Accounts for approval The Clerk presented accounts for approval as follows</p> <p>Accounts for Approval - September</p> <table border="1"> <thead> <tr> <th>Paid To</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>R Mathews</td> <td>September Salary</td> <td>£48.00</td> </tr> <tr> <td>J Cooper</td> <td>September Salary</td> <td>£281.79</td> </tr> <tr> <td>Grant Thornton</td> <td>External Audit</td> <td>£100.00</td> </tr> <tr> <td>Ricoh</td> <td>Photocopying</td> <td>£373.54</td> </tr> <tr> <td>Haughton V/Hall</td> <td>Room hire</td> <td>£48.00</td> </tr> <tr> <td>Peter Lawrence</td> <td>BKV Items</td> <td>£204.57</td> </tr> <tr> <td>Play safety</td> <td>Playground Inspection</td> <td>£96.00</td> </tr> <tr> <td>JWH</td> <td>Grass cutting</td> <td>£644.00</td> </tr> </tbody> </table>	Paid To	Details	Amount	R Mathews	September Salary	£48.00	J Cooper	September Salary	£281.79	Grant Thornton	External Audit	£100.00	Ricoh	Photocopying	£373.54	Haughton V/Hall	Room hire	£48.00	Peter Lawrence	BKV Items	£204.57	Play safety	Playground Inspection	£96.00	JWH	Grass cutting	£644.00	
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7	<p>To receive the following reports</p> <p>Clerk's Report and correspondence The report had previously been circulated. It was noted that the Approved Annual Return from Grant Thornton had been received and details displayed on the notice board. Correspondence was noted including invitations to Borough Council events, SPCA training event on planning and finance and details on the Transparency Fund. Cllrs were informed that the October meeting would focus on budget and precept requirements.</p> <p>b) Reports from outside bodies:</p> <p>General Maintenance</p> <ul style="list-style-type: none"> The Parish Council's bus shelter had been damaged by a trainee bus driver. This had been reported to SCC to carry out necessary repairs. The Clerk would monitor. <p>Best Kept Village</p> <ul style="list-style-type: none"> The judges' comments had been received and circulated. Winter planting had been carried out. Clerk to send up to date BKV accounts to Cllr Warbrick Clerk to seek advice from Highways regarding the planting of a new tree. <p>Highways Matters</p> <ul style="list-style-type: none"> The Clerk to arrange a meeting with the Safer Road Partnership to discuss ways to tackle speeding traffic on the A518. The meeting to be held with cllrs from Gnosall Parish Council who share the same concerns. Borough Councillors to be invited. Parking near to St Giles Primary School remains to be a problem. Clerk to arrange meeting with the local PCSO and Cllr Heath. <p>Playing Field</p> <ul style="list-style-type: none"> Funds from football team's use of the field in the summer is still outstanding. The ROSPA safety report had been received and had identified that goal posts need to be painted. A quotation had been received from R Kirkland to carry out this work at a cost of £180.00. This was approved. Cllr Warbrick to action. 	Clerk Clerk Clerk Clerk Cllr Warbrick																					

	<p>Village Hall</p> <ul style="list-style-type: none"> • The letter from Haughton Parish Council regarding the resurfacing of the car park and VAT implications had been received and noted by the Village Hall Committee. • There would be a quiz night the Village Hall in October. <p>Allimore Green and Dale Common</p> <ul style="list-style-type: none"> • There was nothing to report <p>School Governor Report (received from Little)</p> <ul style="list-style-type: none"> • The West Stafford Multi-Academy Trust (WSMAT) is in full flow and all of the three schools (Haughton, Gnosall and Woodseaves) had completed and submitted individual budgets and these had been approved; • The building work at Haughton (a large extension to the hall + a new resource room) is nearing completion, although this has been delayed by the discovery of brown asbestos (Amosite) in part of a wall window frame. This required external specialist teams to come in and remove the asbestos and have the site certified as being asbestos-safe. This is now done. • The net delay to the project schedule has meant that the completion date has slipped to the 25th September, roughly 2 weeks later than originally planned. 	
8	<p>To consider projects for the future and a 3 year plan</p> <p>It was agreed to defer this item to the October Council meeting</p>	
9	<p>To consider a Village Fete</p> <p>It was agreed to defer this item to the October Council meeting</p>	
10	<p>To discuss the War Memorial</p> <p>The Clerk had obtained some details regarding possible funding sources to meet the costs of maintaining memorials. These details would be passed to Cllr Grattage to action and report back to the next meeting.</p>	<p>Clerk Cllr Grattage</p>
11	<p>To receive Chairman's Announcements</p> <p>The Chairman reported that he would attending a Remembrance Sunday Service on 8th November. The Clerk to obtain a wreath from Royal British Legion.</p> <p>The Chairman asked cllrs to read the draft parish council newsletter and pass comments to Cllr Sunley as soon as possible. There had been a previous suggestion for parish councillors to have a parish council email address. Cllr Sunley, Cllr Anslow and the Clerk to meet to progress this.</p>	<p>Chairman/Clerk</p> <p>Cllr Sunley Cllr Anslow Clerk</p>
12	<p>To agree any future agenda items</p>	

	<p>Cllrs to inform the Clerk of any items at least 10 days before the next meeting. Items already agreed:</p> <ul style="list-style-type: none"> • Three year plan • Budgets and precept for 2016/17 • IT Committee 	
13	<p>To confirm the date and time of the next meeting</p> <p>Monday 26th October at 7.30pm.</p>	

The meeting closed at 10.10pm

Chairman..... Date.....